

RULES AND REGULATIONS

OF THE

DONCASTER

DISPENSARY.

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DONCASTER

DISPENSARY,

INSTITUTED OCTOBER, 1792.

THE intention of this CHARITY is to administer advice and medicines at the DISPENSARY gratis, to all persons who shall be recommended as proper objects, without any regard to their places of residence ; and such objects as reside in the town of Doncaster, and are unable to attend at the DISPENSARY, shall be visited by the Faculty at their own houses.

DONCASTER :

PRINTED BY BROOKE AND CO. HIGH-STREET.

1832.



PRESIDENT.

THE MAYOR OF DONCASTER.

TREASURER.

GEORGE PARKER, ESQ.

CONSULTING PHYSICIAN.

DR. ROBINSON.

PHYSICIANS.

DR. SCHOLFIELD. DR. OVEREND.

CONSULTING SURGEON.


JOHN BRANSON, ESQ.

SURGEONS.

**MR. MOORE. MR. MOREY. MR. STORRS.
MR. HOLBREY.**

APOTHECARY AND SECRETARY.

MR. T. WOODCOCK HALL.



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RULES AND REGULATIONS

OF THE

DONCASTER DISPENSARY.

1.—EVERY person subscribing one guinea annually shall be a governor, and be entitled to have one patient on the books at a time; and every person subscribing two guineas annually, shall be entitled to have two patients; and so on in proportion for any greater subscription.

2.—All persons subscribing ten guineas, or making up their contributions within the year to that sum, shall be governors for life, and entitled to the same privilege as an annual subscriber of one guinea; and so in proportion for any greater benefaction.

3.—Upon the payment of a legacy of twenty pounds, or upwards, the person appointed to pay the same shall be a governor for life.

4.—All subscriptions shall commence on the

first of October, and shall be paid in advance to the treasurer; and all subscribers will be supposed to continue their subscriptions unless they give notice to the contrary in writing, before the annual meeting in October.

5.—Any subscriber being six months in arrear, shall have a monitory letter sent to him, or her, by the apothecary, according to the usual practice of charities.

6.—Any governor, by sending notice in writing to the Dispensary, may appoint another governor to sign his letters of recommendation.

7.—All accidents—all urgent cases—and difficult cases in midwifery, that may require immediate assistance, shall be attended to, by applying at the Dispensary at any hour, and receive medicines, without the form of a recommendation, provided the patients be objects of charity.

8.—It is recommended to the governors to make inquiry into the circumstances of persons applying for a recommendation, the Charity having been much imposed upon by improper persons being admitted; and the Committee shall have power to discharge such persons as may be deemed improper, informing the Governor who recommended him, or her, their reasons, by letter, for so doing.

9.—No servants or apprentices shall be admitted patients, but such as are considered ne-

cessitous, and are not residing at their masters' houses.



MANAGEMENT OF THE INSTITUTION.

10.---The Charity shall be under the direction of a president, vice-presidents, treasurer, and committee of management, to be appointed annually, at a general meeting of the subscribers in October.

11.—The committee of management shall consist of the medical attendants of the institution, (excluding the house apothecary), and of twenty-one subscribers, taken in succession as their names stand in the alphabetical list of subscribers. Five shall be a quorum ; three of whom shall not be of the medical profession.

The said committee shall meet at the Dispensary, on the first Tuesday in every month, at twelve o'clock ; at which meeting all bills shall be examined, and if allowed, an order given for payment. To the care of the said committee shall be entrusted every thing that regards the management of the funds, and the general concerns of the institution. No expenditure shall be incurred without their knowledge and approbation, (except it be for any trifling article that may be immediately wanted), nor any bills paid without their sanction. They shall annually (or oftener if they think needful) appoint a sub-com-

mittee, to take an inventory of the effects belonging to the institution, and to examine into the state thereof, and report thereon to the general meeting in October. Such report, with a statement of the number of patients admitted and discharged within the year, to be printed, and a copy sent to every subscriber. The committee shall also enquire into any charge of misconduct or inattention that may be preferred against any officer of the institution, and should they find such charge or charges substantiated by proof, they may call a general meeting of the subscribers, and on the report of the committee being approved and adopted by a majority of such meeting, but not otherwise, such officer may be suspended or discharged, either immediately, or after a notice of three months, as the case may require. Any member of the committee may give authority in writing to another subscriber, who is not a member of it, to act for him.

12.—On the house apothecary retiring or being discharged, the committee shall require him to produce, or satisfactorily account for, the furniture, surgical instruments, books, &c. &c. committed to his care; and in default of his producing, or satisfactorily accounting for, any damage, loss, or deficiency, such portion of his salary as may be unpaid, shall be withheld to the amount of such damage, loss, or deficiency.

13.—The committee shall order a book ruled

in the form annexed, to be kept at the Dispensary, in which shall be entered the spirit, wine, or malt liquor, that the medical gentlemen in attendance may think proper to prescribe.

WINE MERCHANT.	PHYSICIAN OR SURGEON.	PATIENT.	WINE.	BRANDY.	PORTER.	SENT.

14.—A general meeting of the subscribers shall be held quarterly, viz. on the first Thursday in January, April, July, and October, at Eleven o'clock. It shall receive the report of the monthly committee, and give such general orders as may appear desirable.

15.—An annual meeting of the subscribers shall take place on the first Thursday in October, at Twelve o'clock, when a report of the state of the Charity, &c. shall be laid before it, and afterwards published; and at the said meeting, the names of all subscribers in arrear, and the amount

of their arrears shall be read from the chair ; and the said meeting shall take into consideration the circumstances of such arrears, and shall have power to strike out any of them which may be deemed irrecoverable, and also to erase from the list of subscribers, the names of any such subscribers in arrear, if the said meeting shall deem it expedient for the welfare of the Charity so to do.

16.—All officers of the Charity shall be chosen at the annual meeting in October ; but in case of a vacancy by the decease or resignation of any officer of the Charity, such vacancy shall be filled up as early as may be thought proper, by the committee calling a meeting of the governors for such purpose, and, if more than one candidate, the election to be by ballot. But no subscriber shall be entitled to vote in the election of a treasurer, physician, surgeon or apothecary, unless the subscriber shall have been such for six calendar months at least, previously to such election ; and no subscribers shall be entitled to vote in such election until their arrears, if any, be paid up.

17.—The secretary shall call a special general meeting of subscribers at any time, upon receiving a written request so to do from five governors ; but no general meeting shall take place, unless five governors be present, who shall not be medical attendants at the Dispensary. In all

notices for general meetings, the secretary shall state the nature of the business intended to be brought forward : and nothing shall be determined at any meeting (except the general annual meeting) which has not been named in the notice.

18.—No resolution proposed at a quarterly or special general meeting (unless recommended by a committee) shall be entered as a rule, until it has been approved and adopted as such by a succeeding general meeting.

19.—Ladies, and members of both Houses of Parliament, who are subscribers, and also governors, who reside at a distance exceeding ten miles from Doncaster, shall be allowed to vote by proxy : such proxy to be presented to the meeting by a governor.



MEDICAL ATTENDANTS.

20.—There shall be two acting physicians, four visiting surgeon apothecaries, and one house apothecary.

21.—The physicians, and surgeon apothecaries shall attend at the Dispensary, every Tuesday and Saturday morning, to examine and prescribe for out patients, and to receive the applications on behalf of home patients. By out patients are to be understood such whose disorders do not confine them : by home patients, such as are unable, from illness, to attend at the Dispensary, but who

reside in Doncaster, and within one mile in distance from the Old Angel Inn ; and if any one of the physicians or surgeons be unavoidably absent, the other attending physician or surgeons shall act for him or them.

22.—All home patients, on admission, shall be visited by the house apothecary, and he shall continue to attend them until they are dismissed, or until he deems it prudent to convert them into out patients. He shall, however, deliver over the severe cases medical and surgical, to a physician or surgeon. If a physician have as many cases on his list as he can conveniently visit, he shall request a surgeon's attendance on such supernumerary cases as may present themselves. This surgeon shall be called up according to the district in which the patient resides, as settled by the present division of the town.

23.—No capital operation shall be performed without a previous consultation of all the medical attendants to the Charity.

24.—The pupils of the surgeons shall have liberty to attend the Charity.

25.—Any persons wishing to have their children vaccinated, may apply at the Dispensary every Tuesday morning, at nine o'clock.



HOUSE APOTHECARY & SECRETARY.

26.—No candidate shall be eligible to the situation of house apothecary who has not passed

an examination at Apothecaries' Hall ; nor shall any election take place until after the expiration of one month after an advertisement for proper candidates shall have appeared twice in the Doncaster, a Leeds, and Hull paper. The medical officers of the institution shall examine all candidates for the situation, and shall recommend two or more for the decision of the governors ; but no one shall be eligible who has not been approved by a majority of the medical officers ; the senior medical officer present having the casting vote in case of an equality.

27.—The salary shall be fixed by the governors, at their annual meeting. If the house apothecary be not re-elected at an annual meeting, he shall be allowed to remain three months at the Dispensary, at the rate of his usual salary ; and, in case he leave the Dispensary without having given three months' notice, he shall forfeit three months' salary.

28.—He shall reside in the house to receive letters of recommendation, and transmit them to the physicians and surgeons. He shall compound and dispense all medicines prescribed, affixing to each medicine the patient's name, and manner of using it. He shall visit the home patients, immediately on being recommended by a subscriber, and report their cases the same day to the surgeon in whose district they reside ; and shall not undertake or attend any business whatsoever,

but that of this Charity. He shall, on no account, absent himself from the house without leaving a note, stating where he may be found on any emergency. He shall not absent himself one whole day without leave of the faculty, and procure a person whom they approve to attend for him. He shall transact all the necessary business of a secretary ; he shall examine the right of letters of recommendation, and keep a register of the patients under cure—the nature of the disease—by whom recommended—when admitted—when discharged—and in what state. He shall attend all boards to register their proceedings, and keep all the accounts of the Charity.

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PATIENTS.

29.—Out-patients shall carry their letters of recommendation to the Dispensary every Tuesday and Saturday morning, at eleven o'clock, to be admitted, and to receive advice. They shall afterwards attend the physician or surgeon, who first received them under his care, on such days as he may appoint.

30.—Patients that are unable to attend, shall send their letters of recommendation to the Dispensary any morning by ten o'clock.

31.—If any patient shall neglect to attend the physician or surgeon at the Dispensary for ten days, such patient shall be discharged.

32.—Patients are expected to behave themselves soberly and respectfully when at the Dispensary; to appear there cleanly in their persons, and strictly to conform to the directions of the physician or surgeon.

33.—If any patient be discharged for irregularity, the apothecary shall immediately inform the governor who recommended him or her.

34.—When cured, patients shall carry a letter from the apothecary to the governor who recommended them, and return thanks; on neglect of which, they shall be excluded from the benefit of this Charity in future.

35.—If any patient have cause for complaint against any of the medical attendants, such complaint to be made to the governor who gave the recommendation, and by him to the committee, who shall inquire into it.

36.—Patients who only require a repetition of their medicines, must send for them at the hours of two or six in the afternoon, and return the bottles, pots, or boxes, made clean, in which they have before had such medicines; and, if they do not send for their medicines at the hours appointed, they shall not be allowed to have them until the following day.

*To those who choose to become Benefactors by Will,
the following Form of Legacy is recommended:—*

I also give and bequeath unto A. B. and C. D. the sum of £ in trust, to pay the same to the Treasurer, for the time being, of the DONCASTER DISPENSARY, which sum I charge on my personal Estate, and desire the same may be applied to the benevolent purposes of the Institution.

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